**Hull Truck Theatre Company Limited**

50 Ferensway

HULL

HU2 8LB

Admin: 01482 224800

Registered Charity No. 269645

Co Limited by Guarantee No. 1210050

**APPLICATION FOR EMPLOYMENT**

**STRICTLY CONFIDENTIAL**

**Post Applied For:**

……………………………………………………......



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| This form has been designed to tell us all we need to know about you at this stage.  **Please complete all sections of the application in full.**  **If you would like to make your application in an alternative format (eg: audio, video), please call Hull Truck Theatre Administration on 01482 224800.** | | | | |
| **PERSONAL INFORMATION** | | | | |
| **Forenames**  **Title (Mr, Mrs, Miss, etc)**  **Previous names (if any)** | **Surname** | | | |
| **Address for communications** | **Contact Telephone Numbers**  Home | | | |
|  | DAYTIME TELEPHONE NUMBER | | | |
|  | Mobile | | | |
|  | Email | | | |
|  |
| Do you have the right to take up employment in the UK?      Dates you are NOT available for interview | Yes / No | | | |
| **Current or Latest\* Employment Details**  Please give details of your last three jobs. Any relevant posts held before then may also be mentioned (this may include freelance work, voluntary work etc.). Please begin with your present or most recent position and then work chronologically backwards. | | | | |
| **Name of Employer** | | **Job Title** | | |
| **Address** | | **Dates of Employment** | | |
|  | | **Notice Required** | | |
| **Reason for leaving** | | | | |
| **Please give a brief description of your duties and responsibilities:** | | | | |
|  | | | | |
|  | | | | |
| **Name of Employer** | | | **Job Titile** | |
| **Address** | | | **Dates of Employment** | |
| **Please give a brief description of your duties and responsibilities:** | | | | |
|  | | | | |
| **Name of Employer** | | | **Job Titile** | |
| **Address** | | | **Dates of Employment** | |
| **Please give a brief description of your duties and responsibilities:** | | | | |
| **Education From GCSE or equivalent to degree level in chronological order** | | | | |
| **Establishment** | | | | **Qualifications Gained** |
|  | | | |  |
| **Post Graduate education or study or any other professional qualifications** | | | | |
| **Establishment** | | | | **Qualifications Gained** |
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| **Additional Information** | | |
| Do you hold a full current driving Licence? | Have you any current endorsements?  If yes please give details | Do you have transport? |
| **Interests and Activities:**  Please give details of your main extra-curricular activities and interests | | |
| **Please advise where you saw/heard about this vacancy:** | | |
| **Do you have any other training, qualifications or skills relevant to the post (e.g. knowledge of a foreign language, a full driving licence, computer literacy, etc.)?**   |  | | --- | |  |   **Please give details of, and provide an explanation for, any time when you were not either working or in full-time education.**   |  | | --- | |  |   **Have you made a previous application to the Company? If so, when was this and what was the outcome?**   |  | | --- | |  |   **If you are successful, when could you take up your post?**   |  | | --- | |  |   **Please give details of any special arrangements you would require to enable you to attend interview.**   |  | | --- | |  | | | |

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| **Personal Qualities, Knowledge, Skills & Experience**  Please tell us why you are applying for this position, with particular reference to how you meet the Person Specification and how your skills and experience relate to the Job Description, and any other information that may assist your application. You may continue on a separate sheet if necessary. | |
|  | |
| **Refereees:**  Please supply details of two referees, one of whom should normally be your current employer or most recent employer or, if this is an application for your first job, your school teacher or higher or further education lecturer. Neither referee should be a relative or contemporary. | |
| Name | Name |
| Address | Address |
| Email | Email |
| **Declaration** | |
| Declaration  I declare that the information I have given on this application form is, to the best of my knowledge and belief, true and complete. I understand that if it is subsequently discovered any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified or, if I have already been appointed, I may be dismissed.  I hereby consent to the Company processing the information supplied on this application form for the purposes of recruitment and selection.  Signed: ………………………  Date: ………………………… | |
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| **We aim to make Hull Truck Theatre as accessible as possible. Please do let us know what we can do to make the interview process more comfortable for you, should your application be successful (eg: provision of a BSL interpreter, any access requirements).**  **Please let us know if you have caring commitments and require any assistance in order to attend interview.** |
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